

**1. PRINT & COMPLETE THIS FORM:**

Please read the instructions for returning an item below, along with La Colombe's return policy. This Customer Return Form must be included with your return shipment.

**2. REPACK YOUR ITEMS:**

Make sure to carefully pack the item(s) you wish to return in an appropriate box. It is important that we receive items in the same condition in which they were sent.

**3. MAIL THE ITEMS: *La Colombe Coffee***

ATTN: Returns  
2620 E. Tioga St.  
Philadelphia, PA 19134

**4. AUTHORIZE THE RETURN or EXCHANGE:**

**Refunds** are made to your original payment method once the items are confirmed as accepted at our warehouse. You will receive an email stating that the refund was processed.

**Exchanges** are completed by creating a new (\$0) order once the returned items are confirmed as accepted at our warehouse. You will receive an email stating that the new order was processed. Exchanges via mail must be made for items of equal value. If you would like to exchange for a product of different value, please contact our Client Service Team by emailing [help@lacolombe.net](mailto:help@lacolombe.net).

Customer Name	Email Address (used for order)	Order #

What is the Reason for the Return?

Please Select the Action You Would Like Us to Take
<input type="checkbox"/> Return & Refund <input type="checkbox"/> Return & Exchange <input type="checkbox"/> Other (Add details in space to right)

<b>LA COLOMBE'S RETURN POLICY</b>
<ul style="list-style-type: none"> <li>→ All gift cards, tea, Draft Latte cans, and Cold Brew items are <b>not</b> eligible for returns.</li> <li>→ Coffee must be returned in its original packaging.</li> <li>→ All return-eligible items, if unopened, can be returned within <b>30 DAYS from the date of purchase.</b></li> </ul>